



Small Business Lending Center Microenterprise Loans

Loans from \$500-\$10,000

Rates and Terms:

- Fixed Rates 8.75%-10%, for up to six years
- 7% for up to 10 years for Energy Efficiency Projects (see Loan Manager for eligibility details.)

Eligible Loan Uses for New and Expanding Businesses

- Machinery & Equipment, including Energy efficiency equipment
- Furniture & Fixtures
- Inventory & Supplies
- Working Capital

(Refinancing, lines of credit, construction/real estate purchases or debt consolidation are not eligible uses under the Microloan Program)

Application Process:

There is a two-stage application process, which includes a Conditional Approval and then a Final Application package.

1. Conditional Loan Approval (with-in 3 working days)

Please provide the following:

- Signed application and credit/employment authorization
Required: Credit Score of 650 for loan under \$5000
Required: Credit Score of 680 for loan \$5001-\$10,000
- Provide Demonstrated ability to repay loan through business income
New Business: 1 Year Projected Cash Flow
Existing Business: 1 Year Business Tax Returns
- Completed Project Information Sheet which includes:
Pledge of Collateral of value equal to 100% of loan
Collateral can be business assets, which include, but are not limited to inventory, accounts receivable, equipment, machinery, furniture, fixtures and real property. Personal assets and or guarantees as well as co-signers may be required.
Or Signature of Guarantor
- Provide Personal Budget Statement

Conditional Approval Application Fee: \$35, due with conditional approval application, plus credit check fee of \$10 per borrower/owner.

Final loan approval is conditional upon receipt and review of additional required documents which adequately support claims of borrowers Conditional Application.

ARCATA ECONOMIC DEVELOPMENT CORPORATION

100 Ericson Court, Suite 100

Arcata, CA 95521

(707) 822-4616

AEDC BUSINESS LOAN APPLICATION

(PLEASE ATTACH ANY PAMPHLETS OR LITERATURE ON YOUR BUSINESS)

NAME OF OWNER(S), PARTNERS, OR OFFICERS:		NAME OF BUSINESS:			
PHONE #:	FAX #:	EMAIL:	FEDERAL EMPLOYER ID #:		
MAILING ADDRESS:					
BUSINESS ADDRESS:					
TYPE /NATURE OF BUSINESS:					
INSURANCE COMPANY:		FINANCIAL CONTACT PERSON:			
THIS BUSINESS IS A: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit Corporation <input type="checkbox"/> LLC					
IS THIS A START-UP? <input type="checkbox"/> Yes <input type="checkbox"/> No	DATE BUSINESS STARTED:	ANY AFFILIATES OR SUBSIDIARIES? <input type="checkbox"/> Yes <input type="checkbox"/> No	CURRENT # FULL TIME EQUIVALENT (FTE) EMPLOYEES: (30 hrs./ wk.)		
# OF NEW JOBS TO BE CREATED:					
Please complete the following for the TOTAL number of full-time (including owners) employees currently working for you:					
ETHNICITY	GENDER		ETHNICITY	GENDER	
		#			#
Asian	Male		Native American	Male	
	Female			Female	
African American	Male		Caucasian	Male	
	Female			Female	
Hispanic	Male		Other	Male	
	Female			Female	
GRAND TOTAL			Male		
			Female		
TOTAL ESTIMATED COST OF PROJECT: (attach estimates)			AMOUNT OF LOAN FUNDS REQUESTED:		
DESCRIPTION OF PROJECT:					
LOAN PROCEEDS TO BE USED AS FOLLOWS:					
Purchase Equipment \$ _____		Working Capital \$ _____		Purchase Inventory \$ _____	
Leasehold Improvements \$ _____		Start-Up \$ _____		Expansion \$ _____	
AUTHORIZED SIGNATURES					
APPLICANT SIGNATURE	TITLE	PERCENT OWNERSHIP	DATE		
APPLICANT SIGNATURE	TITLE	PERCENT OWNERSHIP	DATE		

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EMPLOYMENT AND CREDIT AUTHORIZATION

Primary Applicant:

NAME		SOCIAL SECURITY #	BIRTHDATE
Male _____ Female _	Race: African American _____ Puerto Rican _____ Native American Indian _____ Hispanic ____ Asian/Pacific Islander _____ Eskimo Aleuts _____ Caucasian _____ Other		
RESIDENCE ADDRESS		HOW LONG?	
HOME PHONE	BUSINESS PHONE		
SPOUSE	SOCIAL SECURITY #	BIRTH DATE	
EMPLOYER'S NAME	CONTACT PERSON	MONTHLY INCOME	
EMPLOYER'S ADDRESS			

Co-Applicant:

NAME		SOCIAL SECURITY #	BIRTHDATE
Male _____ Female _	Race: African American _____ Puerto Rican _____ Native American Indian _____ Hispanic ____ Asian/Pacific Islander _____ Eskimo Aleuts _____ Caucasian _____ Other		
RESIDENCE ADDRESS		HOW LONG?	
HOME PHONE	BUSINESS PHONE		
SPOUSE	SOCIAL SECURITY #	BIRTHDATE	
EMPLOYER'S NAME	CONTACT PERSON	MONTHLY INCOME	
EMPLOYER'S ADDRESS			

I/We do hereby authorize Arcata Economic Development Corporation to obtain employment and credit verification for the above listed persons.

Date

Signature of Primary applicant

Date

Signature of Co-applicant

Project Information Sheet

Please provide information regarding the planned use of funds, including borrower's cash injection. Please be as accurate as possible when breaking out anticipated use of funds.

<u>Project Items</u>	<u>Project Cost</u>
Land and Building Acquisition	_____
Land Acquisition	_____
Building Construction/Improvements	_____
Debt Refinance (please provide copy of notes, statements, etc. indicating balance owed and terms of debt)	_____
Machinery/Equipment Acquisition	_____
Inventory	_____
Furniture	_____
Fixtures/Leasehold Improvements	_____
Working Capital	_____
Other: _____	_____
Other: _____	_____
Total Project Cost:	_____
Less Borrower's Cash Injection:	_____
Total Loan Requested:	_____

State source of borrower's cash injection: _____

Collateral Pledged toward loan: _____

Collateral Estimated Value: _____

Borrower Signature

Date

Borrower Signature

Date

Personal Budget Information

Borrower Name: _____

<u>Income</u>	<u>Monthly</u>
Gross Salary	_____
Spouse's Gross Salary	_____
Owner's Draw from Business	_____
Rental Income	_____
Interest/Dividend Income	_____
Other: _____	_____
Other: _____	_____
Total Monthly Income	_____

<u>Expenses</u>	<u>Monthly</u>
Mortgage/Rent Payment	_____
Auto Payment	_____
Installment Payments	_____
Credit Line/Card Payments	_____
Utilities and Telephone	_____
Insurance	_____
Food	_____
Clothing	_____
Child Care	_____
Contingent Liabilities	_____
Other: _____	_____
Other: _____	_____
Total Monthly Expenses	_____

I/We hereby certify that the above information is valid and correct to the best of my/our knowledge.

Borrower Signature

Date

Borrower Signature

Date